

Automatic Floor Scrubbing Procedure

| Required Supplies & Equipment: | |
|--------------------------------|-------------------------------|
| · Clean Dust Mop | · Dust Pan and Brush |
| · Automatic Floor Machine | · Clean Mop Bucket & Wringer |
| · Floor Pads | · Wet Mop Handle |
| · Approved Detergent Solution | · Clean Looped-End Banded Mop |
| · Set of Wet Floor Signs | · Clean Wipers |
| · Squeegee with Handle | · Putty Knife |

Automatic Floor Scrubbing Purpose: To provide a clean, and attractive condition to all resilient tile, or hard floor surfaces, such as terrazzo.

1. Prepare Equipment - Fill the automatic scrubber machine solution tank with correct detergent solution. Fill the mop bucket half full with clean water. Transport the equipment to the work site.

2. Prepare Area - Set up the Wet Floor Signs. Move obstacles such as furniture.

3. Dust Mop Floor - Follow the Dust Mopping Procedure.

4. Scrub Floor - Use light brush pressure and scrub with the squeegee down. Make a single pass over the area to be cleaned. Shut off the solution a few feet prior to making any turns. Remove any inaccessible puddles with a wet mop or squeegee the water over to a point that can be reached by the automatic scrubber.

5. When Floor Has Dried - Remove the Wet Floor Signs. Return furniture, and other items cleared from the area, to their proper positions.

6. Clean Up - Immediately clean up equipment at the conclusion of the procedure. All buckets and wringers must be thoroughly washed, rinsed and allowed to dry. All mops must be thoroughly washed and hung to dry, away from walls. All other equipment is either washed or wiped down and stored in the proper location. Wash hands.

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