

# Floor Scrubbing Procedure

Required Supplies & Equipment:	
· Clean Dust Mop	· Dust Pan and Brush
· Floor Machine w/ Pad Driver or Brush	· 2 Wet Mop Handles
· Solution Tank for Floor Machine	· 2 Clean Looped-End Banded Mops
· Set of Wet Floor Signs	· Hand Pads and Holder
· Floor Pads	· Clean Double Mopping Outfit & Wringer
· Approved Detergent Solution	· Wet Pick-Up Vacuum
· Clean Wipers	· Putty Knife

**Floor Scrubbing Purpose:** To provide a clean, and attractive condition to all resilient tile, or hard floor surfaces, such as terrazzo.

**1. Prepare Equipment** - Fill a bucket with the correct detergent solution and water. Fill a second bucket on the mop outfit two-thirds with clean, warm water. Transport the equipment to the work site.

**2. Prepare Area** - Set up the Wet Floor Signs. Move obstacles such as furniture.

**3. Dust Mop Floor** - Follow the Dust Mopping Procedure.

**4. Scrub Floor** - Operate the floor machine from side to side while applying solution. Overlap on each pass to be sure that the entire floor has been covered. Use care to avoid bumping the baseboards and other fixed objects. Use a scrub pad and holder to scrub corners and other areas not accessible to the floor machine.

**5. Pick Up Dirty Solution** - Use a wet pick-up vacuum or remove the dirty solution with the first mop. dip the clean second mop into the clear water and rinse. Wring out the wet mop frequently. Cover the entire area to be cleaned. Wipe off baseboards before they are allowed to dry.

**6. When Floor Has Dried** - Remove the Wet Floor Signs. Return furniture, and other items cleared from the area, to their proper positions.

**7. Clean Up** - Immediately clean up equipment at the conclusion of the procedure. All buckets and wringers must be thoroughly washed, rinsed and allowed to dry. All mops must be thoroughly washed and hung to dry, away from walls. All other equipment is either washed or wiped down and stored in the proper location. Wash hands.

\*All info courtesy of [International Sanitary Supply Association, Inc.](#) ©2002.